

ECC Conference – Event Cancellation, Refund and Transfer Policy

Under the COVID-19 Protection Framework “Red” setting – no large events are allowed. We expect this situation to improve by September 2022

As per current law, the ECC will be requiring vaccination passes at the conference.

- ❖ We have set this event policy to give you confidence to register for our conference. If ECC cancels the event, registrants will receive a FULL refund of the registration fee that was paid. The ECC will not be liable for any other costs incurred by the registrant in relation to this event (e.g. accommodation or travel).
- ❖ Registrations are transferrable. If you have registered and paid but are unable to attend then you have the option of substituting someone else to attend in your place. Please let us know any name change details no later than Monday 12 September 2022.
- ❖ Registrations close on 9 September 2022, or earlier (if sold out).
- ❖ If you need to cancel for any reason, we will give individuals a partial refund – this will be the registration payment amount, less \$100 (excl. GST) administration fee. We can only offer partial refunds on or before 8 September 2022. We will have no obligation to accept any requests later than this.
- ❖ Individual cancellations from 9 September 2022, or failure to attend events, are not eligible for a refund.
- ❖ If you need help with conference registration matters please contact Tracey Miles (admin@ecc.org.nz).

Cancellation	<u>By ECC</u>	<u>By the registration holder</u>
On or before 8 September	Full refund (no fees)	Partial refund (registration payment amount less \$100 admin fee per individual)
From 9 September	Full refund (no fees)	No refunds